

Plan to Take Action

S – Specific and Strategic (actions that move you toward your goal)
 M – Measurable (responsibility has been assigned; and you can “see” results)
 A – Achievable (within the resources of your group)
 R – Relevant / Realistic (action is sensible & within the capacity of your group)
 T – Time bound (a date and time have been identified)

SMART Goal: _____

Target: _____

Objective for Target: _____

Chosen Tactic(s): _____

What is the action or task?	How will you implement this action?			What resources are needed? (human, economic, material)	
	What steps are needed?	When will it happen?	Who is responsible?	What do you HAVE?	What do you NEED?

